

HARVARD

The Memorial Church



You're invited!

The Memorial Church of Harvard University seeks Church School teachers for the upcoming academic year (2018-19). This is a fun, creative, on-campus job where you will be able to connect with a diverse and enthusiastic group of young people, be a part of the vibrant Memorial Church community, and gain invaluable leadership skills in planning and implementing weekly class sessions. Our program serves students from pre-k to 6th grade. Teachers will have the opportunity to lead age-specific sessions throughout the year. This is an exciting year for the Memorial Church as we continue to expand our faith formation programs.

Responsibilities:

- Lead or co-lead age specific classes (pre-k/k, 1st-2nd, 3rd-4th, 5th-6th) during the Sunday morning worship service with access to a full curriculum as well as games, toys, and crafts.
- Get to know the kids, being a role model and an older friend to them throughout the year.
- Contribute to the safety of the children.
- Bring your ideas for how to create a diverse, inclusive, warm, welcoming program.
- Work with the Ministry Fellow and staff to facilitate two Church School family events.

Time Commitment:

- Arrive at Memorial Church no later than 10:30 AM each Sunday and staying until roughly 12:30 pm.
- The Church School is open Sunday mornings while Harvard classes are in session (Church School observes school University vacations). While it is important that you be here every Sunday, it is possible to have two Sundays away per term when given advance notice.
- Attend monthly team meetings to plan activities and check-in.

Compensation:

Teachers' salary is \$1100 (which breaks down to \$16.00/hour at 2.5 hours/30 weeks).

Start Date:

Sunday, September 16, 2018

Apply:

To interview for the position, please contact Ministry Fellow, Westley Conn, at westley_conn@harvard.edu. Please include the following information:

- Cover letter that includes:
 - **Your name and university affiliation (Class year/graduation, and program).**
 - **Current contact information.**
 - **Your availability for an interview.**
 - **A brief description (short paragraph) of your interest in the position and/or qualifications.**
- Résumé