

**2020-2021 GRANT APPLICATION**  
**The Memorial Church, Harvard University**  
Cover Page  
*Please type or print neatly*

Full Name of Organization \_\_\_\_\_

Organization Tax I.D. Number \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Specific Project (*briefly* describe how funds will be used): \_\_\_\_\_

\_\_\_\_\_

Specific Amount Requested: \_\_\_\_\_

**Please attach:**

1. Mission Statement of the organization.
2. Description of the specific project or undertaking for which the grant is sought.
3. Description of how this particular project contributes to the overall goals of the organization.
4. Description of how the project, program and organization fit into the guidelines.
5. The *specific* amount requested. Itemized requests are preferred, when appropriate.
6. The Operating Budget for the current fiscal year.
7. The most recent audited financials.
8. Detailed description of how any previous grants from The Memorial Church were used.

***Completed applications must be received by January 22, 2021.***

**This year all applications must be submitted electronically.**

You may do this by filling in the form linked on the Grants Committee section of the Harvard Memorial Church website, or by filling out the application and emailing it as an attached document to [mcgrantscommittee@harvard.edu](mailto:mcgrantscommittee@harvard.edu).